



WEB PAYSM

**Our most advanced solution
to payroll processing and retention.**

Web PaySM provides the highest level of payroll options available to our customers.

Is WEB PAYSM right for you?

Do you...

- want web-based payroll processing and record retention?
- need a company payroll with more options?
- prefer electronic access to your records 24-hours a day?
- want payroll direct deposit for your employees at no charge?

We also offer STANDARD PAYSM and PREMIER PAYSM for employers with additional needs.

Contact us today to learn more about each program and to schedule a free consultation.



PAYROLL PROCESSING:

- Your payroll is processed on line and can be prepared weekly, bi-weekly, semi-monthly or monthly.
- Your payroll is direct deposited into employee bank accounts. If you prefer using printed checks, payroll checks with earnings statements are available for printing via our secure website.
- Your records are easily accessible and retained via our secure website.
- On-site electronic storage houses your payroll indefinitely.

PAYROLL TAX RETURN PREPARATION:

- We prepare and pay monthly, quarterly, semiannual and annual tax returns for federal, state and local entities.
- We prepare, file and pay your Bureau of Workers' Compensation returns.
- We prepare W-3s and W-2s so they are ready for you to mail to your employees and the Social Security Administration.
- We prepare your state and local reconciliations and forward them to the proper tax agencies.

PAYROLL COMPLIANCE:

- You will receive detailed, easy-to-read reports customized for your business needs.
- Your payroll records are retained electronically at our secure off-site location.
- You will receive a personal payroll processor and phone support for employment-related questions.
- Our knowledgeable staff keeps you up-to-date on payroll law, trends and industry developments.

SUGGESTED EXTRAS:

Enhance your payroll with Select-A-PaySM services.

Retirement plan processing
1099 Processing

Garnishment reports
Employee earnings history access



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